



SOUTH PETHERTON PARISH COUNCIL

Clerk to the Parish **Bruce Poole** BA (Hons); Fellow ILCM, MMC

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Office Hours 10.00 am – 1.00 pm Monday to Friday

Public Session

The Chairman welcomed everyone to the meeting and invited the following people to address the meeting:-

Mrs Gouldie invited the Parish Council to take action next year to front the organising the Poppy Collection for the village.

She also mentioned the need to keep pressure on the appropriate authorities with regard to the proposed footpath from the village to the Community Hospital

Mr Mark Boneci The Police Beat Officer explained his working responsibility and asked residents to be much more aware when unexpected and unknown callers visit their homes by being aware to the “modus operandi” when one caller keeps someone occupied at the front door whilst his accomplice goes to back door.

Mr Christopher Tattersall representing Wessex Water gave a short verbal presentation on their proposals to ascertain how much water they can take out of the system currently 2.3 mega litres per day and how they go about improving the water quality. They would be re-visiting in 6 months time

Mr Christopher LeHyde on behalf of the County Council gave an update on the latest developments of the County Council. He mentioned that he taken personal action by clearing some of the gullies in the locality of Mrs McLoughlin home much to her appreciation.

District Councillors Advised the meeting that South Somerset District Council had recently over the running of Westland’s Social Club in Yeovil and were currently looking into the possibility of working in co-operation with a neighbouring District Council.

Chairman Paull Robathan thanked everyone for their attendance and presentations and then proceeded to open the meeting formally.

Minutes of a Parish Council Meeting of South Petherton Parish Council held at The William Blake Memorial Hall Market Square St James Street South Petherton on Monday 2nd November 2015 when the following business was conducted.

PRESENT Councillors Mr P Dance (Chairman) together with Councillors Miss S Beaufoy Mrs A Soulsby Messrs A Dance)Vice Chairman) C Hockey M Lovett C Raikes C Salway D Williams A Winter together with the Parish Clerk Mr B Poole

Some 14 members of the public were also present

21.1 To receive any apologies for non-attendance

Councillors Mrs A Allen Ms Grenville and A Martin Messrs B Herrick and N Wakely

21.2 To receive any declarations of interest

None

21.3 To receive and approve the Minutes of the Meeting of South Petherton Parish Council held on Monday 5th October 2015

Resolved to receive the Minutes of the Meeting of South Petherton Parish Council held on Monday 5th October 2015 as previously circulated were taken as read approved as being a correct record and signed as such by the Vice Chairman.

21.4 Past Subject Matters for the purpose of report only

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|------|---|----------|
| (1) | Matters raised by the members of the public | 20 |
| | (a) Youth Club promotion week | 20.9.d |
| | (b) Gullies & Culverts – Mrs McLoughlin | |
| | Verbal reports were given from those involved in rectifying this problem | |
| (2) | Meeting with Martock Parish Council | 19.4.3 |
| | The Chairman gave an update on the meeting | |
| (3) | Defibrillator | 20.4.3 |
| | Being undertaken by Councillor Crispin Raikes | |
| (4) | Parking Working Party Recommendations | 20.4.6 |
| | Members will be aware of the response recently received from County Highways on this matter | |
| (5) | DEFRA Report – “Towards a one nation economy” | 20.4.7 |
| | A decision is yet to be made as to how this subject matter is to be taken forward | |
| (6) | William Blake Memorial Hall – Quotations | 20.4.8 |
| | Work in progress | |
| (7) | Village Planters | 20.9.k |
| | As notified these were removed the day after the last parish council meeting | |
| (8) | Christmas Lighting | 20.10.2a |
| (9) | Pitt Bros – Wayleave | 20.10.2b |
| (10) | Unity Trust Forms | 20.10.4a |
| | Work in progress | |
| (11) | SLCC Road Show | 20.10.4b |
| | The clerk to provide a verbal update | |

21.5 Chairman's Announcements

- (1) Made reference to the Bye Law application to DCLG and what had transpired since
- (2) Gave a background to the proposed assessment to be made by the District Council relating to House Building
- (3) The outcome of the meeting recently had with the Allotment Association regarding their proposals

21.6 Resolutions

- (1) **To resolve to accept the recommendation of the Policy & Resources Committee that the following Council Policies that constitute the 2015 Corporate Policy be adopted by the Parish Council**
 - (1) Publication Scheme
 - (2) Standing Orders
 - (3) Financial Regulations
 - (4) Statement of Internal Control
 - (5) Members Code of Conduct
 - (6) Complaints Procedure
 - (7) Policy on Audio/visual recording and photography at Parish Council Meetings
 - (8) Equality & Diversity Policy

- (9) Equal Opportunities Policy
- (10) Data Protection Policy
- (11) Media Policy
- (12) Scheme of Delegation & Terms of Reference
- (13) Grant Funding Policy
- (14) Disciplinary Procedure
- (15) Grievance Policy
- (16) Absence Management Policy
- (17) Document Retention and Destruction Policy
- (18) Terms of Reference Parish Council Committees Sub Committees & Working Groups

Resolved to accept the recommendation from the Council's Policy & Resources Committee to adopt the 2015 Corporate Policy

- (2) **To resolve to purchase a plaque in commemoration of the World Record achieved by South Petherton's Church Bells on the 17th October 2015.**

Resolved to purchase a plaque in commemoration of the World Record achieved by South Petherton's Church Bells on the 17th October 2015 to the value of £250.00

- (3) **To resolve to form a Community Business and Commercial Development Working Group**

Resolved to form a Community Business and Commercial Development Working Group

It was at this point that the Chairman suspended Standing Orders in order for members of the Parish Plan Committee be allowed to speak

- (4) **To resolve to receive the Parish Plan recommendations as a whole together with any updated comments**

Resolved to receive the Parish Plan Recommendations as a whole

Standing Orders were reinstated

- (5) **To resolve to place a limit on the number of flowering baskets overseen by SPIB to a maximum of 40 and to make a charge of £20.00 to those who require a basket.**

Resolved to place a limit on the number of flowering baskets to a maximum of 40 and to place a charge of £20.00 on those who wished to secure a basket

21.7 Finance & General Purposes Report

- (1) **Budget 2016-17**

The Committee Chairman Councillor Courtney Salway and the Parish Clerk reminded members of the need to give consideration as to what initiatives they wished to see financed in the financial period of 2015-2016. Such requests should be with the Parish Clerk in the next two weeks.

(2) To approve the following items of expenditure for the month		£	£
(129)	Nat West Bank Charges	39.80	
(130)	Viridor Eurobin Hire	54.81	10.96
	Ad Hoc Charges	10.00	2.00
(131)	SLCC 2015 National Conference	336.50	
(132)	Mr J Wratten Invoice No AS3468 – Professional Fees	229.50	45.90
(133)	Microshade vsm Monthly Hosting Fee	43.00	8.60
(134)	Staples Laptop Bag	54.16	10.83
(135)	Staples Stationery	28.53	5.71
(136)	Shaw & Sons Cemetery Stationery	60.35	12.07
(137)	Reach Youth (SW) Ltd Youth Work Services – October	1821.00	364.20
(138)	SLCC Training Cost – Planning Demystified	185.00	37.00
(139)	Blake Hall Hall Hire	27.50	
(140)	LCR Subscription	17.00	
(141)	Mr B Poole Monthly Salary & Expenses	2654.72	
(142)	BT Broadband Services – Credit Note	33.99	
(143)	Stable Print Parish Plans Recommendations	462.00	

	Posters	40.00	
(144) Landscapes Ltd	Grass Maintenance – October	960.50	192.10

Resolved to note the expenditure undertaken in the month of October/November

21.8 Planning Committee Report

- (1) To receive the minutes of the Planning Committee held on the 5th October 2015 and to note the decisions thereto :

Received

21.9 Open Spaces Committee Report

- (1) To receive the following reports

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|-----|---|----|
| (a) | Allotments | NW |
| (b) | Cemetery | SB |
| (c) | Footpaths & Bridle Ways | AW |
| | It was noted that a new footbridge had been installed at Mere Lynches | |
| (d) | Roads & Transport | CR |
| (e) | Recreation Ground - SPRUG | DW |
| (f) | Play Area | CS |

The Chairman chose to suspend Standing Orders at this juncture to allow the editor of TA13 Mr Graham Gatehouse to address the meeting which he proceeded to do

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| (g) | TA13 | GG |
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Standing Orders were reinstated

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|-----|--------------------------|-------|
| (h) | Website | AS |
| (i) | SPIB | ML/CS |
| (j) | Blake Hall | AS/CH |
| (k) | SPRINC | SB |
| (l) | CLT - Minutes – 19/08/15 | PR |
| (m) | Youth Council | AS |
| (n) | Youth Management | AD |

The Chairman chose to suspend Standing Orders at this juncture to allow the office holder of the LIC Mr Graham Gatehouse to address the meeting which he proceeded to do

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| (o) | LIC | GG |
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Standing Orders were reinstated

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| (p) | Mere Lynches Charity | CH |
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21.10 Reports

- (1) SALC
(2) Councillors

It was reported that there was evidence of Japanese Know Weed in the village

- (3) Chairman
(4) The Clerk

- (a) Fireworks

A synopsis was verbally provided by the Parish Clerk on a recent request to hold a firework display in the Recreation Ground which in the final analysis was not allowed

(b) SLCC Road Show

The Clerk gave some background to the soon to take place SLCC Road Show in the hope some councillors would accompany him

(c) Somerset Heritage

Members were informed of what records were now stored at the Heritage Centre

(d) Holiday Leave

4th November to the 12th November 2015

21.11

Correspondence

(1)	Irish & Denman	Burial Documentation	BP
(2)	Stones	Memorial Approval Application x 2	BP
(3)	Nat West Bank	Amendment to Bank Credit	BP
(4)	Mr & Mrs N Fletcher	Drain problems at Watergore	E
(5)	SSDC	Year Book 2015/16	E
(6)	SCC Highways	Provision of De-Icing Material	C
(7)		Winter Service 2015/16	C
(8)		Egress Switch	BP
(9)	SSDC	Play Area Inspection Report – 16/09/15	E
(10)	Police	Newsletter Autumn 2015 – Issue 06	C
(11)	RBS Rialtas	Fees for 2016-17	BP
(12)	SCC	Temporary Road Closure – Over Stratton Road	E
(13)	Came & Company	Credit Note – Annual Insurance Premium £65.24	BP
(14)	SCC	Egress Switch	C
(15)	SLCC	The Clerk Vol 46 No 5 September 2015	C
(16)	SCC	Volunteers drivers needed	E
(17)	Parish Plan	Notes of Meetings on 15/16 and 17 th October	E
(18)	County Councillor	Unusable Right of Way – South Petherton	C
(19)	Nat West	SPRINC Charity	BP
(20)	SPIB	Suggesting a resolution for the November Meeting	BP

Additional correspondence received after the circulation of the agenda

(21)	Clerks & Councils	Direct – November 2015 Issue 102	C
(22)	In Unity	Issue No 8 Autumn 2015	C
(23)	Cllr C Le-Hyde	Droeway off North Street	E
		Blocked Gullies – Mr P McLoughlin	E
(24)	CCS	Thatch Newsletter	E
(25)	Somerset Heritage Centre	Deposit of Council Records	E
(26)	Mr D Denman	Cemetery Memorial	BP
(27)	SCC	Agenda & Minutes – Regulation Committee 05/11/15	C

21.12

Date of next Meeting – Parish Meeting and Planning Committee Meeting Monday 7th December 2015