



SOUTH PETHERTON PARISH COUNCIL

Clerk to the Parish **Bruce Poole** BA (Hons); Fellow ILCM, MMC

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Office Hours 10.00 am – 1.00 pm Monday to Friday

Public Session

The Parish Council Chairman Mr Paull Robathan gave an update on the progress of the Neighbourhood Plan a copy of which is attached to the Minute Book.

He then invited the following to speak:

- Mrs Goldie Who drew the members attention to poor state of the footpath up to the hospital
- Ben Swainson On the Scout Group’s desire to have use of an area of land on the outskirts of the village
- Mr Chris Willey In respect to subject matter 18.10.5 – footpath up to the hospital
- Mr Nick Wakely with regard to the recent announcement of a proposed Road Closure Notice

At this juncture County Councillor Christopher Le-Hyde arrived at the meeting and he also was invited to speak.

- Springs and potholes in Hele Lane
- 360 Children went to the Frogmary Green Open Day
- Lane adjacent to Hele Lane (Doctors Row) very wet and freezes in the winter
- The School is to acquire an additional classroom
- Muchelney received a municipal award from Somerset County Council
- The 95% Broadband Programme is still being delivered (2017) but the 5% is not proceeding to date
- Gulley Cleansing – Mrs

Minutes of a Parish Council Meeting of South Petherton Parish Council held at The William Blake Memorial Hall Market Square St James Street South Petherton on Monday 6th July 2015 when the following business was conducted.

PRESENT Councillors Mr P Robathan (Chairman) together with Councillors Mesdames A Soulsby N Grenville M/s A Martin Misses S Beaufoy Messrs A Dance C Hockey M Lovett C Raikes C Salway N Wakely D Williams A Winter together with the Parish Clerk Mr B Poole

In addition County Councillor Christopher Le-Hyde and some 19 members of the public present.

18.1 To receive any apologies for non-attendance

Councillor Brian Herrick

18.2 To receive any declarations of interest

None

18.3 To receive and approve the Minutes of the Meeting of South Petherton Parish Council held on Monday 1st June 2015

Resolved to receive the **Minutes** of the **Meeting of South Petherton Parish Council held on Monday 1st June** as previously circulated and to approve them as being a correct record which were subsequently signed by the chairman – subject to the under mentioned amendments

The name of Councillor Nick Wakely was deleted from the “Present” Listing and Councillor Mr Brian Herrick was added as being present

18.4 Past Subject Matters for the purpose of report only

(a) Matters raised by the members of the public

17

None

- | | | |
|-----|---|--------|
| (b) | Meeting with representatives of the Village Market Working Party
Chairman to provide a verbal report | 17.5.1 |
| (c) | Lower Stratton Notice Board – see 18.5.1 | 17.5.2 |
| (d) | Appointment of Parish Paths Liaison Officer
Form submitted to Mr Peter Kidner for completion | 17.5.3 |
| (e) | Nomination of Parish Council Contact – Pensions Regulator
The Pensions Regulator has been so advised | 17.10 |

18.5 Chairman's Announcements

1. Village Street Market
 - (a) Discussions had been had with a representative of the Village Market Working Party
 - (b) The Bank Lease is still with Nat West Bank
 - (c) The Bank is holding the sum of £2,000 which they will pay over when the Market initiative is going to move forward
 - (d) The Mobile Bank in future will visit South Petherton twice a week on Thursday and Saturday
 - (e) Councillor Miss Sarah Beaufoy and Mr Bryan Chitty were thanked for cleaning up the recent spate of graffiti

2. Other Matters
 - (f) Had a meeting with the Beat Officer who planned to attend the September Parish Council Meeting
 - (g) Planning to have a meeting with Martock Parish Council in September to discuss common interests
 - (h) Councillors Chris Hockey and the Chairman would be investigating the springs in Hele Lane.
 - (i) Mr Graham Gatehouse and the Chairman would be meeting with Community Catalyst in the next two weeks
 - (j) He announced that Councillor Adam Dance had recently been awarded a Community Award

18.6 Resolutions

(1) To resolve to replace the damaged notice board at Lower Stratton

Resolved to replace the damaged notice board at Lower Stratton

(2) To resolve to set up working parties in order to discuss :

(a) The parking problems in the village of South Petherton

Resolved to set up the said working party that initially would comprise of Councillors Raikes Robathan and Hockey

(b) Bye-Laws associated with the provision of a street market

Resolved to set up the said working party

It was noted that 1213 King John Charter lapsed apparently in the 1970's

The Council were happy for the History Group to erect the Blue Plaque

(c) The future of the village Post Office

Resolved to set up the said working party

The MITG Representatives to work with the Mr Mike Souber

- (3) **To resolve to prepare a Five Year Tenancy Agreement with South Petherton Scouts at the annual payment of £30.00 for the overgrown land at the disused Pitway Allotments.**

Resolved that a suitable Annual Licence be drawn up – Councillors Sarah Beaufoy Adam Dance Courtney Salway and the Parish Clerk Mr B Poole to liaise

- (4) **To resolve to sign the 2015-16 Service Level Agreement between South Somerset District Council and South Petherton Local Information Centre**

Resolved to sign the said 2015-16 Service Level Agreement

- (5) **To resolve to grant permission to South Petherton Carnival Ltd to have use of the Recreation Ground on Sunday September 6th 2015 for their Annual Fun Day and the Fairground from the 7th September to the 12th September 2015**

Resolved to grant the said permission to South Petherton Carnival Limited on the requested dates

- (6) **To resolve to become a subscribing member of ASHTAV (Association of Small Historic Towns and Villages) at £35.00 per annum.**

Resolved that South Petherton Parish Council become a subscribing member

- (7) **To resolve to receive a report from the CLT Group (as attached) and to agree a preliminary budget of £2,500 (Localism Projects Budget)**

Resolved to receive the said report (copy attached to the minute book) and to agree a preliminary Budget of £2,500

Councillors Nick Wakely and Andy Winters voted against and Councillor Adam Dance abstained

- (8) **To resolve to accept the recommendation of the Finance & General Purposes Committee to renew Mr B Poole's Parish Clerk Annual Rolling Contract for a further period of twelve months**

Resolved to renew Mr B Poole's Parish Clerk Annual Rolling Contract for a further period of twelve months commencing 1st April 2015

(It was noted that annual rolling contract suited the purpose at the time of the original appointment but it was agreed that a more robust NALC/SLCC Contract should now be put in to place)

18.6 Finance & Personnel Report

- (1) **To receive the Minutes of the Finance & General Purposes Committee Meeting held on the 1st June 2015 and to note the decisions thereto**

Received and decisions noted

(2)	To approve the following items of expenditure for the month	£	£
(50)	Mr K Harris Various Matters – June	1042.50	
(51)	Mr G Gatehouse Neighbourhood Plan – Megaphone	20.96	4.19
	Ink Cartridge	74.66	14.92
(52)	David Hall Donation – Parish Plan Questionnaire	200.00	
(53)	Staples Stationery	61.28	12.25
(54)	ICO Data Protection 2015	35.00	
(55)	Viridor Recreation Ground	20.58	4.11
	Adhoc Charges	10.00	2.00
(56)	Microshade Monthly Hosting Fee	43.00	8.60
(57)	Polden Accountants Ltd – Internal Audit Fee	750.00	150.00
(58)	Mr G Gatehouse Neighbourhood Plan	27.10	
(59)	PC World Computer – Village Web Site	524.85	104.92
(60)	Mr B Poole Salary & Expenses – June	2847.47	
(61)	Mr S Doble Safe Rental etc	90.00	
(62)	BT Blake Hall – Broadband Services	170.12	37.43

(63)	Knight Electrical	MUGA Lighting Repairs	328.60	65.72
(64)	Reach Youth SW	Youth Work Services – June 2015	1821.00	364.20
(65)	Somerset Film	Neighbourhood Plan Film	2875.00	575.00
(66)	Intouch	Website Hosting	102.50	20.50
(67)	Stable Print	Neighbourhood Plan A3 Posters	90.00	18.00
(68)	Stable Print	Neighbourhood Plan Artwork & Banner	94.00	18.80
(69)	HMRC	Outstanding PAYE & NI	525.15	
(70)	Stuart Todd Assoc	Consultancy Work – Neighbourhood Plan	950.00	190.00
(71)	Landscapes	Grass Maintenance – June 2015	960.50	192.10
(72)	Whiteacre Planning	Planning Research & Support	345.00	
(73)	Viridor	Hire of Eurobin	54.81	10.95
		Ad Hoc Charges	10.00	2.00
(74)	Mr K Harris	Various Matters – July	676.50	
(75)	Blake hall	Hall Hire	112.50	
(76)	LBS	Flower Basket & Plants	14.95	2.99
(77)	Nat West Bank	Bank Charges	16.69	

Resolved to note

- (3) **To formally endorse a previously agreed decision by the Finance & General Purposes Committee to make a grant of £3,500 towards South Petherton Junior School Sensory Garden Project**

Resolved to endorse a previously agreed decision by the F&GP Committee to make a grant of £3,500 towards South Petherton Junior School Sensory Garden Project

18.7 Planning Committee Report

- (1) **To receive the minutes of the Planning Committee held on the 1st June 2015 and to note the decisions thereto**

Received and decisions noted

18.8 Open Spaces Committee Report

- (1) **To receive the minutes of the Open Spaces Committee held on the 1st June 2015 and to note the decisions thereto**

Received and decisions noted

- (2) **To receive the following reports**

- (a) Allotments NW
 Open Day on the 19th July between 2.00 pm and 6.00 pm with the Association AGM being held on the 27th July 2015
- (b) Cemetery SB
 There had been three incidences of fly-tipping
- (c) Footpaths & Bridle Ways AW
 (d) Roads & Transport CR
 A number of e-mails have passed between the Parish Council and Somerset County Council setting out some of the problems being currently experienced
- (e) Recreation Ground - SPRUG DW
 SPRUG Meeting due to take place in August
- (f) Play Area CS
 Noted with concern that a number of acts of serious vandalism had taken place in the past week which including large rocks being thrown at the Scout Hut breaking three large panes of glass and the setting on fire of a number of benches

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|-----|--|-------|
| (g) | TA13 | |
| (h) | Website | AS |
| (i) | SPIB | ML/CS |
| (j) | Blake Hall | AS/CH |
| | Plans were viewed with respect to the proposals for the installation of disabled toilets | |
| (k) | SPRINC | SB |
| | Next Meeting of the trustees due in September | |
| (l) | CLT | PR |
| (m) | Youth Council | AS |
| | Misha Soulsby said that members had attended the Folk Festival and had assisted with the facilitating of the NP Questionnaire at that function | |
| (n) | Youth Management | AD |
| | New Chairs and Tables have recently been purchased to assist with more potential booking of the venue | |
| (o) | LIC | GG |
| (p) | Mere Lynches Charity | CH |

18.9

Reports

- (1) SALC
Nothing to report
- (2) Councillors
It was suggested that additional “No Ball Games” signs were needed.
Councillor Sarah Beaufoy asked members to volunteer to take over the negotiations with Dr Buckle in respect to a village defibrillator being installed in the village centre
Councillor Chris Hockey asked that the Parish Council give consideration to making a grant to the Scout Group to assist them with their increase in Insurance costs
- (3) Chairman
None
- (4) The Clerk
(a) Revised Summary Sheet for the year-end 31/03/15
(b) Accounts for the three months 01/04/15 to 31/06/2015
Resolved to note the receipt of the revised Summary Sheets for the year-end 31st March 2015 and the Accounts for the three months of the 1st April 2015 to the 30th June 2015 especially spend versus budget
The Clerk also gave some background of the 106 monies received to date and 106 monies yet to be received

18.10

Correspondence

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| (1) | Mrs H Beaufoy | Two suggestions for the Parish Council to consider | E |
| | | (a) Appointment System at the Doctor’s Surgery | |
| | | (b) Care for the Elderly | |
| (2) | Clerks & Councils | Direct – July 2015 Issue No 100 | C |

(3)	NALC	DISExtra Issue 862 26/06/156	E
(4)	SLCC	Leadership in Action Conference	C
(5)	SCC	Proposed upgrading of existing footpath to SP Hospital	C

Additional correspondence received after the circulation of the agenda

(6)	SCC	Awards for service to the Community	E
(7)	SP 60 Club	Background Information relating to a Grant request	C
(8)	SLCC	The Clerk – Issue No 4 Vol 46 July 2015	C
(9)	Avon & Somerset	Police & Crime Commissioner – Newsletter June 2015	C
(10)	SSDC	Play Area & Youth Facility Report 12/06/15	C
(11)	Valuation Office	Request for Information – Village Car Park	BP
(12)	SCC Highways	BT Cover repair – Hayes End and School	E
(13)	Wessex Water	Sewer Renovation – Royal Oak to South Harp Over Stratton	C
(14)	C Le-Hardy	Brief for Town & Parish Councils – June 2015	C
(15)	Stuart Todd	Terms & Conditions	BP
(16)	SSDC	Planning Seminar – 02/07/15	C

18.11 Date of next Meeting – Parish Council Meeting and Planning Committee Meeting Monday 7th September 2015