



SOUTH PETHERTON PARISH COUNCIL

Clerk to the Parish **Bruce Poole** BA (Hons); Fellow ILCM, MMC

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Office Hours 10.00 am – 1.00 pm Monday to Friday

Public Session

Councillor Ian Greenfield requested that he make a public statement on behalf of himself and Councillor B Chitty M Hickey who were present Councillor P Worner who was ill and Councillor B Herrick who was abroad. He intimated that the said councillors were of the view that this evening's meeting should not be held because the proposed date proffered in the requisition had been changed as had the agenda. The chairman pointed out he was at liberty to decide on which date the requisitioned meeting should be held and that all the requested agenda items were still on the agenda for discussion. He explained that the parish clerk would not be available on the 2nd April and due to the "Purdah" period starting at 12 midnight he decided that the meeting should be held on the 30th March.

Councillor Greenfield also stated that on a number of occasions the clerk had refused to put requested subject matters onto a meeting agenda. The parish clerk replied by saying to his knowledge he had refused three such requests and then proceeded to advise the meeting as to his reasoning for doing so to resolutions put forward by Councillor Ian Greenfield (1) Councillor Bryan Chitty (1) and Councillor Brian Herrick.

Councillor Greenfield then asked why the minutes of the adjourned meetings held on the 2nd and 16th March was not available for this evening's meeting. It was explained that the agenda for tonight's meeting was in part the requisitioned items called for and the remainder of the unfinished business of the 2nd March. As such those minutes will not be presented for approval until the May meeting.

Councillors Greenfield Chitty and Hickey then went and sat with the members of the public. The Chairman advised them that if they were not prepared to participate in a meeting which they had requisitioned then he asked that they should leave which they subsequently did.

There then followed a general discussion as to whether or not the remaining councillors should debate the subject matters on the agenda. The consensus was that yes they should in order for the members of the public to see what decisions would be taken as a result of debating the stated resolutions.

The Chairman then invited the following people to address the meeting:

Mr Courtney Salway asked if the parish council was considering installing CCTV as he believed some cameras had already been installed. The Chairman responded by pointing out that Councillor Hayley Burrige had agreed to carry out some preliminary work into the costs and possible locations. It was noted that at this present time the parish council had not taken any other action. Mr Salway asked the parish council to proceed with caution as many respected criminologist had intimated in their research the presence of cameras doesn't always result in a reduction of crime.

Mr Chris Hockey wished to have clarification as to the dates of the next two meetings. He was advised by the parish clerk that Wednesday 8th April 2015 would be the Annual Parish Meeting and Wednesday 13th May would be the Annual Meeting of the Parish Council.

Mr Griffen asked for some clarification as to how his planning application was processed to which the parish clerk at the invitation of the chairman explained what had happened at the planning meeting on the 2nd March.

The Chairman thanked the three members of the public for their presentations.

The Meeting

Minutes of a Parish Council Meeting of South Petherton Parish Council held at The William Blake Memorial Hall Market Square St James Street South Petherton on Monday 30th March 2015 when the following business was conducted.

PRESENT Councillors Mr A Dance (Chairman) together with Councillors Miss S Beaufoy Mesdames A Allen A Soulsby Messrs G Gatehouse D Lees P Ritchens N Wakely together with the Parish Clerk Mr B Poole.

In addition there were some 32 members of the public present.

15.1 To receive any apologies for non attendance

Councillors Misses H Burrige L Chant Mrs P Worner and B Herrick

15.2 To receive any declarations of interest

None

15.3 Resolutions

In order for formal debate to take place Councillor G Gatehouse agreed to second each of the following resolutions

To discuss and to subsequently resolve one of the two following options:

Proposed by Councillor Bryan Chitty

- 1a That South Petherton Parish Council continues to press South Somerset District Council and Somerset County Council to carry out the urgent remedial work to the surface of Whitfield Lane and also to the clearance of the drains in general throughout the parish of South Petherton**

Resolved that South Petherton Parish Council continues to press South Somerset District Council and Somerset County Council to carry out the urgent remedial work to the surface of Whitfield Lane and also to the clearance of the drains in general throughout the parish of South Petherton

- 1b That South Petherton Parish Council carries out at its own financial expense the urgent remedial repairs to the surface of Whitfield Lane and also the clearance of the drains in general throughout the parish of South Petherton**

This resolution was unanimously defeated

The following resolutions are being proposed by Councillor Brian Herrick

- 2. To consider and resolve to agree that the Clerk writes to the Western Gazette Editor and correct the misreporting of articles involving our Council Chairman (draft letter to be supplied)**

Members were appalled at the suggestion that the proper officer should be supplied with a draft letter whatever the situation

Resolved unanimously not to take any action

- 3. To consider and resolve should a completed, fully functioning and acceptable website (www.southpethertonparishcouncil.gov.uk) not be available for demonstration at this meeting or for use at subsequent parish council meetings to agree one of the following:-**

- (a) To instigate the writing of a detailed specification for a Parish Council website and its submission to three web site builders (companies or sole traders) and gain quotations.**

Resolved not to take such action

- (b) To adopt the website already prepared and fully working for the council.

Resolved to ascertain in the first instance whether or not the current volunteer wished to continue and if not then to instruct Intouch crm to proceed to populate the site so that it might go live forthwith

4. To consider and resolve should a fully functioning computer projector not be installed and available for this meeting (regardless of broadband installation) to immediately purchase and agree and installation date of a computer projector following the councils existing agreement to purchase and for it to be available for subsequent parish council meetings.

Resolved that three quotations be sought for the installation of a wifi projector and electric screen

5. To consider and resolve to agree to review the current sub-committee structure for council decision making

Resolved that this subject matter be deferred until the May Meeting

6. To consider and resolve to agree to review the existing contractor arrangements to the council for the local maintenance and to contact 3 other potential contractors with a specification of required work and to receive quotations accordingly

Resolved that the parish council wait to receive the recommendation of the Open Spaces Committee following their meeting of the 2nd March 2015

7. To consider and resolve to agree to request an independent investigation following regional and national press coverage over the village planter affair to enable public scrutiny

Resolved that no such action be taken

8. To consider and resolve to agree an independent review into the legality of the administration methods used currently by the parish council with special attention to the requirements of the Freedom of Information and Data Protection Acts and the preparation of agendas

Resolved that no such action be taken

To consider and resolve that the parish council financially contribute to the existing planned installation of parish council village car park security camera and so define the amount

Resolved that no such action be taken until such time a report is received from Councillor Hayley Burridge

9. To consider and resolve to efficiently progress the installation of a less than 3 year olds children's play area in the recreation ground and investigate insurance

Resolved that three quotations be obtained for further consideration

10. To consider and resolve to agree to request the district authority's investigation into the legality of the cancellation of the Parish Meeting which was due to be held on the 2nd March 2015 and the Extra-Ordinary on 16th March 2015

Both the chairman and the parish clerk reiterated what they had said on a number of occasions prior in respect to their actions in seeking adjournments for the meetings of the 2nd and 16th March

Resolved unanimously not to take the suggested action

11. To consider and resolve that the council requests both the Clerk and Chairman make a public apology for cancelling the Parish Meeting on 2nd March (subject to item (12) and putting the council and councillors into disrepute through correspondence and press reportage

Members were unanimously in agreement that neither the Chairman nor the Parish Clerk should be expected to make a public apology when in fact they had taken the correct and appropriate action on the parish council's behalf.

Resolved not to take such action

15.4 To continue with those agenda matters listed following the adjournment on the 2nd March 2015

14.3 To receive and approve the Minutes of the Meeting of South Petherton Parish Council held on Monday 2nd February 2015

Resolved that the Minutes of the Parish Council Meeting of South Petherton Parish Council held on Monday 2nd February 2015 that had been previously circulated be taken as read and agreed as being a true and correct record subject to the under mentioned amendment and as a result thereafter approved and duly signed by the Chairman

13.4.1 - Strike out the words every Thursday

14.4 Matters raised by the members of the public 13

- (i) "Butch" speaking on the subject of the village web site
- (ii) Mrs Goldie – Remembrance Sunday and the sale of Poppies

(a) Village Street Market 13.4.1

Currently the subject matter is work in progress

(b) Village Gullies 13.8.d

Members will recall the e-mail sent to the Parish Council by Mike Fear of SCC in which he provides an up date on the present situation with the cleansing of the village gullies

(c) Play Area Management Plan 13.8.f

The final draft has now been received and confirmation is now awaited from the parish council as to whether any amendments are required

(d) Broadband Installation 13.8.j

Completed and installed

(e) CCTV – Preliminary Investigation 13.9.3

This subject matter is currently work in progress

(f) Old Doctors Car Park 13.9.4

Councillors S Beaufoy and A Soulsby will provide the meeting with an up date

14.5 Resolutions

(1) To resolve what arrangements will be put in to place for the Annual General Meeting to be held on Wednesday 8th April 2015

Resolved that apart from the standard items on the agenda the main thrust of the meeting would be given over to the Neighbourhood Plan

14.6 Finance & Personnel Report

(1) To approve the following items of expenditure for the month	£	£
189 Viridor Hire of Eurobin	31.34	6.26
	Ad Hoc Charges	10.00
190 MicroshadeVSM Monthly Hosting Fee	43.00	8.60

191	Staples	Stationery	86.67	17.35
192	Stable Print	Spring Edition – TA13	1918.00	
		South Petherton Village Plan	442.00	
193	Miss S Beaufoy	Sundry Supplies	36.37	
194	Sage	Renewal of Instant Payroll	135.00	27.00
195	Mr B Poole	Salary & Expenses – Feb	2538.38	
196	Intouchcrm	E-Mail Support Feb	19.50	3.90
197	Mr Dance	Remedial Work – Cemetery	110.00	
198	Reach	Youth Services – February 2015	1821.00	364.20
199	ALCA	Neighbourhood Plan Seminar	20.00	
200	Blake Hall	Hall Hire	32.50	
201	Mr K Harris	Litter Picking Notice Boards Concrete Base	1930.34	
202	Roscoes	Concrete Base at Youth Shelter	250.00	
203	David Hall	Distribution of TA13	107.00	
204	David Hall	Distribution of Parish Plan	100.00	
205	Mr P Ritchens	Cemetery Chapels	50.00	

Resolved that the invoices as presented be paid

14.7 Planning Committee Report

- (1) To receive the draft minutes of the Planning Committee held on Monday 2nd February 2015 and to note the decisions thereto :-

Received subject to one amendment to be agreed upon

14.8 Open Spaces Committee Report

- (1) To receive the following reports

(a) Allotments NW

- (i) Allotment Inspection Report 17/03/15
(ii) Allotment 12b to divided in to two now identified as 12b and 12c

(iii) Cemetery SB

It was reported that the spring bulbs were looking particularly splendid at this present time.

- (iv) Footpaths & Bridle Ways IG
(v) Roads & Transport BC
(vi) Recreation Ground - SPRUG AS
(vii) Play Area PW
(viii) TA13 GG
(ix) Website BP
(x) SPIB BH
(xi) Blake Hall AS
(xii) SPRINC SB
(xiii) CLT BC

14.9 Reports

- (1) SALC
(2) Councillors
(3) Chairman

(4) The Clerk

He reminded everyone of the requirements for standing in the forthcoming parish council elections

14.10 Correspondence

- (1) HMRC BP
(2) Western Power BP
(3) CAB BP

(4)	War Memorial Trust	Bulletin No 63 – November 2014	C
(5)	South Somerset	Letter - Setting up of the Somerset Rivers Authority	C
(6)	HMRC	Outstanding Payment of PAYE/NI	BP
(7)	Computershare	Redemption of 3 ½% War Stock - £134.63	BP
(8)	Mr M Gommo	Grant Application	BP
(9)	SP Infants School	Renewal of Premises Lease	C
(10)	Cllr B Herrick	E-Mail to Chairman requesting an Extra-Ordinary Meeting	E

Additional correspondence received after the circulation of the agenda

(11)	St John Ambulance	Grant Seeking Letter	BP
(12)	Mr M Fear	Gully cleansing – Whitfield Lane – Bollards	E
(13)	Mrs S Nash	“Slow Sign” Hospital Lane towards East Lambrook	E
(14)	SSDC	Garden Waste Collection Service	C
(15)	“Butch”	Correction of Minutes	E
(16)	Twinning Association	Letter of Thanks – Grant	C
(17)	NALC	DIS <i>Extra</i> Issue 853 – 20/02/15	E
(18)	Mr Chapman	Grave Purchase Request	BP
(19)	Mr N Irish	Grave Purchase Request	BP
(20)	Nat West	Account Update Terms	BP

**14.12 Date of next Meeting – Annual Parish Meeting and Planning Committee Meeting
Wednesday 8th April**