



# SOUTH PETHERTON PARISH COUNCIL

Clerk to the Parish **Bruce Poole** BA (Hons); Fellow ILCM, MMC

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Office Hours 10.00 am – 1.00 pm Monday to Friday

## PUBLIC SESSION

Prior to the meeting commencing the Chairman invited the following members of the public to address the meeting.

- Mr Tony Bishton Presented a bouquet of flowers to Councillor Mrs Amy Soulsby on behalf of the traders of the village to thank her for the entire organisation she had involved herself in with the Christmas Lighting-Up Festivities which were unanimously voted a huge
- Mr David Williams Addressed the meeting by congratulating the Council for succeeding in getting a full complement of councillors.
- He also asked what actions the Parish Council was adopting to fight the proposed closure of the local branch of the Nat West Bank.
- County Councillor C Le-Hyde Informed the gathering of the just announced improvements to the A303 and what steps he had taken to allot funds to the local Health & Well Being initiative
- Mrs Susan Walker Then addressed the meeting by explaining what she and the School Governors were hoping to provide in the form of a Sensory Garden with the hope that the Parish Council might consider part funding.
- Mr Chris Goldsmith Asked the members to give due consideration to the requests being made by the Allotment Association to the actions under subject heading 11.5.1

The Chairman thanked everyone for their presentations and he was confident that the Parish Council would take them into account in their subsequent deliberations.

## MINUTES

**Minutes of a Parish Council Meeting of South Petherton Parish Council held at The William Blake Memorial Hall Market Square St James Street South Petherton on Monday 1<sup>st</sup> December 2014 when the following business was conducted.**

**PRESENT** Councillors Mr A Dance (Chairman) together with Councillors Misses S Beaufoy and L Chant Mesdames A Allen P Worner & A Soulsby Messrs B Chitty G Gatehouse I Greenfield N Wakely together with the Parish Clerk Mr B Poole and Youth Council Member Miss Misha Soulsby

In addition County Councillor Christopher Le-Hardy and 23 members of the public.

### **11.1 To receive any apologies for non attendance**

Councillors Messrs B Herrick M Hickey and D Lees

### **11.2 To receive any declarations of interest**

None

### **11.3 To receive and approve the Minutes of the Annual Parish Council Meeting held on Thursday 6<sup>th</sup> November 2014**

**Resolved** that the Minutes of the Parish Council Meeting of South Petherton Parish Council held on Thursday 6<sup>th</sup> November 2014 that had been previously circulated be taken as read and agreed as being a true and correct record and as a result therefore approved and duly signed by the Chairman

## 11.4

### Past Subject Matters - For the purpose of report only

- (1) Matters raised by members of the public at the previous meeting of the council. 10
- None
- (a) Flow off of water from the allotments
- It was noted that the Parish Council is currently consulting with SSDC/SCC as to the proposed action that needs to be taken.
- (b) Closure of the Nat West Bank – South Petherton
- Noted that a letter as agreed was sent from the Parish Council to the local MP Mr David Laws deploring the proposed action being taken by Nat West Bank Ltd in the proposed closure of their local branch in South Petherton.
- It was also anticipated that the Bank Closure Working Party was likely to provide an interim verbal report to a subsequent meeting.
- (c) Cleansing of gullies in Compton Durville
- It was noted that an agreement has been received from South Somerset that the gullies will be cleansed as soon as possible.
- (2) Flower Pergola - Removal 9.4.2
- No action as yet has been undertaken
- (3) Parish Plan - Inaugural Meeting 10.4.3
- A verbal report on the holding of the inaugural meeting held the previous Thursday was given to the meeting
- (4) Tree Inventory 9.4.9
- It was reported that the subject matter has now been concluded
- (5) Bollards – St Michaels Gardens 10.4.9
- Subject matter now concluded
- (6) SP Junior School – Grant – Sensory Garden 10.4.10
- The Head Teacher Mr Sue Walker gave a presentation to the Parish Council at the commencement of this evening's meeting.
- (7) Appointment of a Parish Solicitor 10.5.7
- Mr Justin Martin Solicitor of Humphries Kirk Solicitors in Crewkerne has been so appointed
- (8) Community Land Trust Working Party 10.5.8
- Members were asked to note that they would be asked to approve the payment of the affiliation fee under 11.6.2

## 11.5

### Resolutions

- (1) To consider and resolve the following quotations obtained by the Allotment Association:
- Some discussion ensued as to who precisely should be paying for the under mentioned work whether it should be the responsibility of the Parish Council or the responsibility of the Allotment Association.

- (a) Replacement of a rabbit proof perimeter fencing adjoining plots 4b 5b 7b 8b and 13a at a total cost of £2040
- (b) Replacement rabbit proof gates adjoining plots 4b 5b 7b and 8b at a cost of £576.00
- (c) New rabbit proof gates top and bottom of central pathway at a cost of £288.00
- (d) Preparation and grassing with turf of a wide access path plus widening and grassing centre section of central pathway at a cost of £1447.20
- (e) Upgrading and repairing lower section of central pathway (adjoining 12a & 12b) at a cost of £1500.00
- (f) Clearing and removing triangle piece of ground and car park removing old fencing and rubbish to incorporate new area into car park at a cost of £1350.00

**Resolved** that items (a) to (f) should be financed in total by the Parish Council.

## 11.6

### Finance & Personnel Report

- (1) **To receive the draft minutes of the Finance & General Purposes Committee that was held on Wednesday 6<sup>th</sup> November 2014 and note the outcomes thereto:-**

**Received**

- (2) **To approve the following items of expenditure for the month**

(113) CLT	Affiliation Fee	49.00	
(114) Wasteology	Hire of Skip – Allotments	229.00	45.80
(115) Festive Lights	Christmas Lights	2509.85	250.00
(116) Avon Bulbs	Supply of spring bulbs	553.93	
(117) Intouchcrm	E-Mail Accounts – November	19.50	3.90
(118) Stable Print	TA13 Winter	1770.00	
(119) SLCC Enterprises	Regional Conference (3)	177.00	35.40
(120) Microshadevsm	Monthly Hosting Fee	43.00	8.60
(121) Staples	Stationery	80.77	16.15
(122) Viridor	Eurobin	.40	.08
(123) Nat West	Bank Charges	22.44	
(124) Nat West	Bank Charges	31.68	
(125) Reach	Youth Work delivery – November 2014	1821.00	364.20
(126) Mr A Dance	Village Maintenance Work	40.00	
(127) Landscapes	Grass Maintenance – Nov 14	960.50	192.10
(128) Stable Print	Village Meeting – Neighbourhood Plan	1483.78	
(129) Mr B Poole	Salary & Expenses* - Back Pay	3960.92	
(130) Sign Solutions	“Ball Game” Signs	39.90	7.98
(131) Mike Roberts	Recreation Ground Work	1200.00	
(132) Norton Movie Nites	Supply of Projector	10.00	
(133) David Hall	Delivery of TA13	107.00	
(134) CPRE	Booklets – Planning	25.00	
(135) Mr K Harris	Caretaking and other duties	1046.50	
(136) Blake Hall	Hall Hire	35.00	
(137) Knight Electrical	Replacement of Christmas Rope Lights	900.00	180.00
(138) Provendor	Refreshments	237.50	47.50
(139) Jane Hepper	Consultancy Work – Neighbourhood Plan	400.00	80.00
(140) Stoke-sub-Hamdon	Band – Christmas Lighting Ceremony	100.00	
(141) M Williams	Research Work – Neighbourhood Plan	402.50	

**Resolved** that the invoices as presented be paid

To ratify the agreed grants of £400.00 to South Petherton Cricket Club and £200.00 to South Petherton Twinning Association

**Resolved** to ratify the recommendations made by the Finance & General Purposes Committee in respect to the stated grants

## 11.7 Planning Report

- (1) To receive the draft minutes of the Planning Committee held on Wednesday 6<sup>th</sup> November 2014 and to note the decisions thereto :-

### Received

## 11.8 Open Spaces Committee Report

- (1) To receive a verbal report of the Open Spaces Committee Meeting held prior to this meeting on the 1<sup>st</sup> December 2014

### Verbal Report received

- |     |                           |    |
|-----|---------------------------|----|
| (a) | Allotments                | NW |
| (b) | Cemetery                  | SB |
| (c) | Footpaths & Bridle Ways   | IG |
| (d) | Roads & Transport         | BC |
| (e) | Recreation Ground - SPRUG | AS |
| (f) | Play Area                 | PW |
| (g) | TA13                      | GG |
| (h) | Website                   | BP |
| (i) | SPIB                      | BH |
| (j) | Blake Hall                | AS |
| (k) | SPRINC                    | SB |

Nothing tangible reported that had not been discussed elsewhere

## 11.9 Reports

- (1) SALC  
(2) Councillors  
(3) Chairman

Nothing tangible reported

- (4) The Clerk

Members were reminded that the Budget process was fast approaching and as such the parish clerk should be advised of any aspirations of individuals or committees for 2015-16.

## 11.10 Correspondence

- |     |                 |  |    |
|-----|-----------------|--|----|
| (1) | David Hall      | Promotions for Spring/Summer 2015                          | C  |
| (2) | SP Bowling Club | Application for a grant                                    | BP |
|     |                 | To be considered at the next meeting of the E&GP Committee |    |
| (3) | Vaux Brothers   | “Leisure Facilities for the 21 <sup>st</sup> Century”      | C  |
|     |                 | Details passed to the Neighbourhood Plan Project Group     |    |
| (4) | Mrs S Nash      | Repainting of the “Slow Signs” towards East Lambrook       | E  |
|     |                 | The clerk to notify Highways.                              |    |
| (5) | HMRC            | BACS Remittance – VAT Repayment - £4672.61                 | BP |
| (6) | Reach           | General Overview of Youth Work in South Petherton          | C  |
| (7) | HMRC            | PAYE & NI  | BP |

**Additional correspondence received after the circulation of the agenda**

(8) Western Power Wayleave Consent Forms – Hayes End South Petherton BP

**Resolved** by way of an emergency agenda item that permission should be granted as was similarly agreed at a previous meeting of the Parish Council

(9) HMRC RTI Penalty Notice BP

Noted that the Parish Clerk was dealing with this item of correspondence

**11.11 Other Business referred to the Clerk**

(1) To receive a first draft of the proposed Budget for 2015/16

Received

**11.12 Date of next Meeting – Full Council and Planning Committee Meeting Monday 5<sup>th</sup> January 2015**