

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Although not a requirement to do so, prior notification to the Clerk by noon the previous Friday would enable a full response when appropriate to be given.

Tuesday 25th June 2019

To: To all members of **South Petherton Parish Council**

Ladies & Gentlemen:

You are summoned to a **Meeting of South Petherton Parish Council** to be held in **The William Blake Memorial Hall** on **Monday 1st July 2019 commencing at 7.30 pm** when the following business will be transacted.

Yours faithfully



Kate Alford
Parish Clerk

7.30pm – Prior to the start of the meeting

Questions and comments from members of the public (limited to 20 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting South Petherton Parish. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration.

Reports from County & District Councillors

The County & District Councillors are invited to give short oral or written reports on matters affecting South Petherton Parish. Members of the public, as well as Councillors, may ask questions or make comments on matters raised.

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| 62.1 | To receive any apologies for non-attendance |
| 62.2 | To receive any declarations of interest |
| 62.3 | To receive and approve the Minutes of the Meeting of South Petherton Parish Council held on Monday 3rd June 2019 & the Extraordinary meeting of 17th June 2019. |
| 62.4 | Matters for the purpose of report only |
| | (1) Update on last meetings actions. |
| | <ul style="list-style-type: none">• Noticeboards• Dropped kerbs |

- Dog bins
- Church Path
- Cricket Club concrete plinth
- Youth Club toilets/drainage

- (2) Co-op Progress
- (3) Hedges – residents & councils

62.5 Chairman’s Announcements

62.6 Resolutions:

- (1) To resolve to agree to replace the broken fencing at the Recreation Ground, with a lockable gate for extra vehicular access onto the site from one of the 3 quotes listed below:
Quote 1: £1,950 (no VAT)
Quote 2: £1,710 (incl VAT)
Quote 3: £1,934.19 (incl VAT)
- (2) To resolve to resolve to advertise the Pitway Allotment Lane for rent, using either of the following options
 - 1) Land Agent to draw up a tender form and produce a set of details of the land for prospective tenants. A sign board will be erected. Once a tenant has been found, Land Agent will draw up a Farm Business Tenancy and send copies to all parties for signing. - £750 + VAT
 - 2) Parish Council to draw up the tender documents and Land Agent to erect a signboard on the Council’s behalf. Once a tenant has been found, the Land Agent will draw up a Farm Business Tenancy and send copies to all parties for signing - £350 + VAT
- (3) To resolve to agree to the South Petherton Business Association using a section of the St James Street car park from midday until 5pm for hosting tractors and farm animals at their Open Event on Sunday 18th August 2019, subject to providing the relevant documentation/licenses.
- (4) To resolve to agree to the plans submitted by the South Petherton Business Association in relation to hanging signs in South Petherton Village centre.
- (5) To resolve to contribute £3080.80 to the South Petherton Business Association as part funding towards the proposed hanging signs project within South Petherton Village centre.

62.7 Finance & General Purpose Report

(a) To note the following items of expenditure & agree payment:

			£	£
(81)	Kevin Harris	May maintenance work	615.50	
(82)	Somerset Landscapes	May grass maintenance	960.50	192.10
(83)	Mrs R Swift	Clerks expenses	10.19	
(84)	ICO	Data Protection Fee 2019	40.00	
(85)	BT	Blake Hall broadband	62.60	12.52
(86)	Mr M Freeman	Library expenses	126.45	
(87)	Mr B Apps	SPIB expenses	21.59	
(88)	Heather McMillan	Parish Link Worker – May	315.00	
(89)	Barnstore	Parish storage	112.80	28.20
(90)	Clerks Salaries	June 2019	2125.32	
(91)	HMRC	PAYE	547.33	
(92)	PATA Payroll	Payroll services to March 2019	46.35	
(93)	PATA Payroll	Payroll services to June 2019	52.50	

(94)	Knights Electrical	PAT testing Library/Parish Office	35.00	7.00
(95)	Dartmoor Tree Surgeons	Additional Traffic Mgmt	1835.00	367.00
(96)	Play UK	Childrens Play Equip repairs	375.00	75.00
(97)	SALC	Chairman Training	30.00	
(98)	Benjamin & Beauchamp	Reports for Churchyard works	510.90	102.18
(99)	Mr P Kidner	Library Expenses	20.00	
(100)	Bridget Bowen	Internal Audit visit 14.6.19	275.00	
(101)	SALC	Councillor Training	30.00	
	Total		8147.03	784.00

62.8 Planning Committee Report

- (a) To receive the minutes of the Planning Committee held on Monday 3rd June 2019, and to note the decisions thereto.

62.9 To receive any additional information on the following:-

- (a) Allotments – Cllr Wakely
- (b) Cemetery – Cllr Wakely
- (c) Footpaths & Bridle Ways - PPLO Peter Kidner & Cllr A Allen
- (d) Roads & Transport – Cllr Raikes
- (e) Recreation Ground/Area/SPRUG – Cllr New & Cllr Raikes
- (f) TA13 – Cllr Spiers
- (g) Website – Cllr New
- (h) SPIB – Cllr Hodson-Wright
- (i) Blake Hall – Cllr Salway
- (j) SPRINC – Cllr Raikes
- (k) CLT – Cllr Chitty
- (l) Library / LIC – Cllr Dance
- (m) Mere Lynches – Cllr Salway
- (n) Youth – Cllr Hodson-Wright & Cllr New

62.10 Reports

- (1) SALC
- (2) Councillors
- (3) Chairman
- (4) The Clerk
- (5) Parish Link Worker & Village Agent

62.10 Other Business referred to the Clerk

- (1) Freedom of Information request – 21st June 2019

62.11 Date of next Meetings – Planning Committee – 5th August 2019 Parish Council - Monday 2nd September 2019

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed, but it would be helpful to let the Clerk know of any plans to film or record so that all necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the

conduct of meetings, for example, by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chair has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting.

Please note that members of the public exercising their right to speak during Public Question Time may be recorded.