



SOUTH PETHERTON PARISH COUNCIL

Clerk to the Parish **Kate Alford**

South Petherton Parish Office

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Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Although not a requirement to do so, prior notification to the Clerk by noon the previous Friday would enable a full response when appropriate to be given.

Tuesday 23rd February 2019

To: To all members of **South Petherton Parish Council**

Ladies & Gentlemen:

You are summoned to a **Meeting of South Petherton Parish Council** to be held in **The William Blake Memorial Hall** on **Monday 4th March 2019 commencing at 7.30 pm** when the following business will be transacted.

Yours faithfully

Kate Alford
Parish Clerk

7.30pm – Prior to the start of the meeting

Questions and comments from members of the public (limited to 20 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting South Petherton Parish. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration.

Reports from County & District Councillors

The County & District Councillors are invited to give short oral or written reports on matters affecting South Petherton Parish. Members of the public, as well as Councillors, may ask questions or make comments on matters raised.

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| 59.1 | To receive any apologies for non-attendance |
| 59.2 | To receive any declarations of interest |
| 59.3 | To receive and approve the Minutes of the Meeting of South Petherton Parish Council held on Monday 4th February 2019. |
| 59.4 | Matters for the purpose of report only |
| | (1) Update on last meetings actions. |
| | <ul style="list-style-type: none">• Church Wall / Church Path• Youth Club windows |

- (2) Posts & Bollards
- (3) Footpaths
- (4) St James Street parking
- (5) Co-op Closure
- (6) Library

59.5 Chairman's Announcements

- Update on Awards

59.6 Resolutions:

- (1) To resolve to appoint one of the 3 contractors from the quotes provided, to carry out urgent remedial tree surgery within South Petherton Cemetery:
 - Quote 1 – £19,195
 - Quote 2- £10,848
 - Quote 3 - £6,480 – This quote does not include any traffic management costs.
- (2) To resolve to appoint a Project Manager to manage the Cricket Nets Project from the quotes provided:
 - Quote 1 - £1,950 + VAT
 - Quote 2 - £1,982 + VAT
 - Quote 3 – requested but not obtained
- (3) To resolve to commission Benjamin & Beauchamp to carry out a Historical Churches Survey on the Church Wall to enable the PCC to apply to the Diocese for permission to carry out repair work.

59.7 Finance & General Purpose Report

- (a) To note the following items of expenditure & agree payment:

			£	£
(224)	WBMH	Electricity contribution	300.00	
(225)	Petherton Folk Festival	Grant	950.00	
(226)	Over Stratton Village Hall	Grant	1660.00	
(227)	Microshade	IT Support fees	96.60	19.38
(228)	Somerset Landscapes	Grass maintenance –Jan 2019	960.50	192.10
(229)	HMRC	PAYE Feb 2019	529.08	
(230)	Clerks salaries	February 2019	2150.25	
(231)	Prism	Stationary	50.91	10.18
(232)	Paula Yare	Ta13 Editing	1000.00	
(233)	Macs Printing	Ta13 Printing	636.00	
(234)	InTouch CRM	Email/web hosting	134.50	26.90
(235)	Clerks Expenses	Expenses Feb 2019	47.40	
(236)	SSDC	Ranger Jan, Feb, March 2019	1598.40	319.68
(237)	Petherton Arts Trust	Ta13 Delivery	120.00	
(238)	Mrs M Robathan	SPIB planting	57.89	
(239)	Mr D Williams	Christmas Lights transformers	148.27	29.65
(240)	Barnstore	Parish Storage	117.50	23.50
Total			10557.30	621.39

59.8 Planning Committee Report

- (a) To receive the minutes of the Planning Committee held on Monday 4th February 2019, and to note the decisions thereto.

59.9 To receive any additional information on the following:-

(a)	Allotments	NW
(b)	Cemetery	KA
(c)	Footpaths & Bridle Ways	PK
(d)	Roads & Transport	CR
(e)	Recreation Ground – SPRUG	DW
(f)	Play Area	TN
(g)	TA13	BC
(h)	Website	TN
(i)	SPIB	DHW
(j)	Blake Hall	AA/CH
(k)	SPRINC	SB
(l)	CLT	BC
(m)	Youth Council	AD
(n)	Youth Management	DP
(o)	LIC	DW
(p)	Mere Lynches Charity	CH

58.10 Reports

- (1) SALC
- (2) Councillors
- (3) Chairman
- (4) The Clerk
- (5) Parish Link Worker & Village Agent

58.11 Other Business referred to the Clerk

58.12 Date of next Meetings – Monday 1st April 2019

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed, but it would be helpful to let the Clerk know of any plans to film or record so that all necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings, for example, by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chair has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please note that members of the public exercising their right to speak during Public Question Time may be recorded.