



# SOUTH PETHERTON PARISH COUNCIL

Clerk to the Parish **Kate Alford**

South Petherton Parish Office

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Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Although not a requirement to do so, prior notification to the Clerk by noon the previous Friday would enable a full response when appropriate to be given.

**Tuesday 29<sup>th</sup> January 2019**

To: To all members of **South Petherton Parish Council**

Ladies & Gentlemen:

You are summoned to a **Meeting of South Petherton Parish Council** to be held in **The William Blake Memorial Hall** on **Monday 4<sup>th</sup> February 2019 commencing at 7.30 pm** when the following business will be transacted.

Yours faithfully

**Kate Alford**  
Parish Clerk

## **7.30pm – Prior to the start of the meeting**

### **Questions and comments from members of the public (limited to 20 minutes in total)**

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting South Petherton Parish. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration.

### **Reports from County & District Councillors**

The County & District Councillors are invited to give short oral or written reports on matters affecting South Petherton Parish. Members of the public, as well as Councillors, may ask questions or make comments on matters raised.

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| <b>58.1</b> | <b>To receive any apologies for non-attendance</b>  |
| <b>58.2</b> | <b>To receive any declarations of interest</b>  |
| <b>58.3</b> | <b>To receive and approve the Minutes of the Meeting of South Petherton Parish Council held on Monday 7<sup>th</sup> January 2019.</b>                  |
| <b>58.4</b> | <b>Matters for the purpose of report only</b><br><b>(1) Update on last meetings actions.</b><br><b>(2) Posts &amp; Bollards Scouts Grant/invitation</b> |

- (3) Scouts Grant / invitation
- (4) Cemetery trees

**58.5 Chairman's Announcements**

- Awards

**58.6 Resolutions:**

- (1) To resolve to agree to a Precept for the Financial Year 2019/2020.
- (2) To resolve to contribute £300.00 towards The William Blake Hall in respect of the Christmas Lights 2018
- (3) To discuss the proposals presented to the Parish Council with regards to the South Petherton Community Woodland.
- (4) To resolve to confirm the appoint Mrs R Swift as Assistant Clerk to a permanent position & issue a new contract on the existing terms at the end of the initial 6 month period (this being 29<sup>th</sup> March 2018).
- (5) To resolve to agree to relay the Church path leading from the black gates to the door of the church from one of the 3 quotes:  
Quote 1: £3735 plus VAT  
Quote 2: £6631 plus VAT  
Quote 3: £4500 incl VAT
- (6) To resolve to agree to the Open Spaces Committee recommendation in September 2018, deferred by SPPC to this month, to purchase a ride on Mower at a cost of £6300 for the use of the Cricket Club – full operating agreement to be signed by Parish Council and Clubs prior to purchase.
- (7) To resolve to replace the existing windows and doors with replacement UPVc at the Youth Club/Youth provision building from one of the following 3 quotes:  
Quote 1: £5755 incl VAT  
Quote 2: £4980 incl VAT  
Quote 3: £8836.90 incl VAT

**58.7 Finance & General Purpose Report**

- (a) To note the following items of expenditure & agree payment:

		£	£	
(205)	SSSDC	Ranger Oct & Nov 2018	1198.80	239.76
(206)	SSDC	Ranger Dec 2018	399.60	79.92
(207)	BT	Parish Office Landline	95.50	11.10
(208)	Mr C Salway	Refreshments for volunteers	12.50	
(209)	AC Developments	Drain unblocking – Youth Club	168.00	33.60
(210)	H R Hodge	Parish Office telephone	40.83	8.17
(211)	Humpries Kirk	Legal fees – 4 St James St	1450.00	290.00
(212)	Microshade	IT support fees	96.90	19.38
(213)	Reach Youth Uk	Youth Provision Jan 2019	1821.00	364.20
(214)	Flying Colours	Letters to Parish re Co-op	51.00	10.20
(215)	InTouch CRM	Email/web hosting	134.50	26.90
(216)	CCS	Village Agent – 4 <sup>th</sup> qtr	2564.25	
(217)	HMRC	PAYE – January 2019	529.08	
(218)	Clerks Salaries	January 2019	2150.45	
(219)	SLCC	Clerks membership 2019	236.00	
(220)	Knights Electrical	Christmas Lights 2018	724.16	144.83
(221)	Barnstore	Parish Storage – Feb 2019	117.50	23.50
(222)	Bridget Bowen	Interim Internal Audit	275.00	
(223)	SP Scout Group	Grant – January 2019	1000.00	
	<b>Total</b>		<b>13065.07</b>	<b>1251.56</b>

**58.8 Planning Committee Report**

- (a) To receive the minutes of the Planning Committee held on Monday 7<sup>th</sup> January 2019, and to note the decisions thereto.

**58.9 To receive any additional information on the following:-**

(a)	Allotments	NW
(b)	Cemetery	KA
(c)	Footpaths & Bridle Ways	PK
(d)	Roads & Transport	CR
(e)	Recreation Ground – SPRUG	DW
(f)	Play Area	TN
(g)	TA13	BC
(h)	Website	TN
(i)	SPIB	DHW
(j)	Blake Hall	AA/CH
(k)	SPRINC	SB
(l)	CLT	BC
(m)	Youth Council	AD
(n)	Youth Management	DP
(o)	LIC	DW
(p)	Mere Lynches Charity	CH

**58.10 Reports**

- (1) SALC
- (2) Councillors
- (3) Chairman
- (4) The Clerk
- (5) Parish Link Worker & Village Agent

**58.11 Other Business referred to the Clerk**

**58.12 Date of next Meetings – Monday 4<sup>th</sup> March 2019**

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**Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed, but it would be helpful to let the Clerk know of any plans to film or record so that all necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.**

**If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings, for example, by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chair has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please**

**Please note that members of the public exercising their right to speak during Public Question Time may be recorded.**