



# SOUTH PETHERTON PARISH COUNCIL

Clerk to the Parish **Kate Alford**  
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Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Although not a requirement to do so, prior notification to the Clerk by noon the previous Friday would enable a full response when appropriate to be given.

**Tuesday 30<sup>th</sup> October 2018**

To: To all members of **South Petherton Parish Council**

Ladies & Gentlemen:

You are summoned to a **Meeting of South Petherton Parish Council** to be held in **The William Blake Memorial Hall** on **Monday 5<sup>th</sup> November 2018 commencing at 7.30 pm** when the following business will be transacted.

Yours faithfully

**Kate Alford**  
Parish Clerk

## **7.30pm – Prior to the start of the meeting**

### **Questions and comments from members of the public (limited to 20 minutes in total)**

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting South Petherton Parish. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration.

### **Reports from County & District Councillors**

The County & District Councillors are invited to give short oral or written reports on matters affecting South Petherton Parish. Members of the public, as well as Councillors, may ask questions or make comments on matters raised.

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| <b>55.1</b> | <b>To receive any apologies for non-attendance</b>   |
| <b>55.2</b> | <b>To receive any declarations of interest</b>   |
| <b>55.3</b> | <b>To receive and approve the Minutes of the Meeting of South Petherton Parish Council held on Monday 1<sup>st</sup> October 2018.</b> |
| <b>55.4</b> | <b>Matters for the purpose of report only</b><br><b>(1) Christmas 2018</b>   |

**(2) Update on last meetings actions.**

**55.5 Chairman's Announcements**

**55.6 Resolutions:**

- 1. To resolve to review the information from the Library Working Group (LWG), and confirm a course of action based on the options and costings available.**

**55.7 Finance & General Purpose Report**

- (a) To note the following items of expenditure:

		£	£	
(129)	Heather McMillan	Parish Link Worker (Sept)	414.00	
(130)	Somerset Landscapes	Grass maintenance (Sept)	960.50	192.10
(131)	William Blake Hall	Hall Bookings	92.50	
(132)	Kevin Harris	Parish Maintenance	557.50	
(133)	Frogmary Green Farm	Office Rental for 2018/19	1062.50	
(134)	SP Sports & Social Club	Public toilet maintenance	700.00	
(135)	InTouch CRM	Invoice 24234 – Feb 2017	123.00	24.60
(136)	K Alford	October Expenses	113.22	
(137)	AC Developments	Emergency work at Youth Club	823.70	164.74
(138)	Clerks Salaries	October 2018	2008.05	
(139)	HMRC	PAYE	671.28	
(140)	JLS Heating & Electrical	Chapel electrical work	4537.00	907.40
(141)	Interior Solutions	Chapel Kitchen	962.00	
(142)	Helen Beaufoy	Reimb for Chapel tiles	79.01	
(143)	SSDC	Annual Playground Inspection	78.50	15.70
(144)	BT	Office telephone (240011)	95.50	11.10
(145)	SSDC	Ranger August & September	1198.80	239.76
(146)	InTouch CRM	Website/email hosting	134.50	26.90
(147)	CCS	SP Village Agent Qtr 3	2564.25	
(148)	Everitts Home Impr.	Pavilion doors replacement	4300.00	
(149)	Reach Youth Ltd	Youth Work – September	1821.00	364.20
(150)	Reach Youth Ltd	Youth Work – October	1821.00	364.20
(151)	Microshade	Computer services	52.95	10.59
(152)	SALC	Clerks Training 10.10.18	30.00	
(153)	Mrs R Swift	Clerks Expenses Oct	59.39	
(154)	Sage	Payroll Package	28.80	
	Total		25,288.95	2,321.29

**55.8 Planning Committee Report**

- (a) To receive the minutes of the Planning Committee held on Monday 1<sup>st</sup> October 2018, and to note the decisions thereto.

**55.9 To receive any additional information on the following:-**

(a)	Allotments	NW
(b)	Cemetery	KA
(c)	Footpaths & Bridle Ways	PK
(d)	Roads & Transport	CR
(e)	Recreation Ground – SPRUG	DW
(f)	Play Area	TN
(g)	TA13	BC
(h)	Website	TN

(i)	SPIB	DHW
(j)	Blake Hall	AA/CH
(k)	SPRINC	SB
(l)	CLT	BC
(m)	Youth Council	AD
(n)	Youth Management	DP
(o)	LIC	DW
(p)	Mere Lynches Charity	CH

**55.10 Reports**

- (1) SALC
- (2) Councillors
- (3) Chairman
- (4) The Clerk
- (5) Parish Link Worker & Village Agent

**55.11 Other Business referred to the Clerk**

- 55.12 Date of next Meeting –**  
**Planning Committee – Monday 10<sup>th</sup> December 2018**  
**Open Spaces Committee – Monday 10<sup>th</sup> December 2018**  
**Parish Council – Monday 10<sup>th</sup> December 2018, all at The William Blake Memorial Hall.**

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**Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed, but it would be helpful to let the Clerk know of any plans to film or record so that all necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.**

**If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings, for example, by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chair has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please**

**Please note that members of the public exercising their right to speak during Public Question Time may be recorded.**