



# SOUTH PETHERTON PARISH COUNCIL

Clerk to the Parish **Kate Alford**  
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Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Although not a requirement to do so, prior notification to the Clerk by noon the previous Friday would enable a full response when appropriate to be given.

**Monday 24<sup>th</sup> September 2018**

To: To all members of **South Petherton Parish Council**

Ladies & Gentlemen:

You are summoned to a **Meeting of South Petherton Parish Council** to be held in **The William Blake Memorial Hall** on **Monday 1<sup>st</sup> October 2018 commencing at 7.30 pm** when the following business will be transacted.

Yours faithfully

**Kate Alford**  
Parish Clerk

**7.30pm – Prior to the start of the meeting**

**Questions and comments from members of the public (limited to 20 minutes in total)**

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting South Petherton Parish. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration.

**Reports from County & District Councillors**

The County & District Councillors are invited to give short oral or written reports on matters affecting South Petherton Parish. Members of the public, as well as Councillors, may ask questions or make comments on matters raised.

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- 54.1 To elect a Chair**
  - 54.2 To receive a Statutory Declaration of Office**
  - 54.3 To receive any apologies for non-attendance**
  - 54.4 To receive any declarations of interest**

54.5 To receive and approve the Minutes of the Meeting of South Petherton Parish Council held on Monday 3<sup>rd</sup> September 2018.

54.6 Matters for the purpose of report only

(1) Casual Vacancies

(2) Christmas 2018

54.7 Chairman's Announcements

54.8 Resolutions:

1. To resolve to review income and spending year to date and agree current figures meet with expectation.
2. To resolve to pay South Petherton Sports & Social Club an amount of £1,400 annually as a contribution towards maintaining the toilets within The Blake Hall for public use. This amount to be paid half yearly in arrears and in line with an agreement for opening hours. Start date to be confirmed as 02.03.18, this being the opening date of the toilets.
3. To discuss the options available to South Petherton Parish Council with regards to the forthcoming changes to the Library.
4. To discuss ordering and installing a Visitors sign to be sited in St James St Car Park, detailing the village businesses and places of interest.
5. To discuss the possibility of purchasing village flags to be used in South Petherton on premises that have Christmas Tree holders.

54.9 Finance & General Purpose Report

(a) To receive the minutes of the Finance & General Purpose Committee held on Monday 3<sup>rd</sup> September 2018, and to note the decisions thereto.

(b) To note the following items of expenditure:

		£	£	
(108)	SSDC	Summer Baskets/Troughs	1233.50	246.70
(109)	Somerset Landscapes	Grass maintenance (Aug)	960.50	192.10
(110)	David Ogilvie	Metal Bench	654.50	151.90
(111)	Mr B Apps	Tomorite for SPIB	4.98	
(112)	Crispins	Maintenance supplies for Parish	86.93	
(113)	CCCS	Village Agent Qrtly Payment	2564.25	
(114)	Paula Yare	Ta13 Summer Edition	1000.00	
(115)	All Things Print	Ta13 Printing	483.00	
(116)	Microshade	Hosting fee inv 11002	52.95	10.59
(117)	Mike St Pavilion	Pitch Marker	720.02	144.00
(118)	Reach Youth Ltd	Youth Work – July	1821.00	364.20
(119)	Reach Youth Ltd	Youth Work - Aug	1821.00	364.20
(120)	SALC	Clerk Training 5.9.18	30.00	
(121)	Hortech Systems	2 x Trolleys for SPIB	380.00	76.00
(122)	Paula Yare	Ta13 Autumn Edition	1000.00	
(123)	Intouch CRM	Website/Emails – Sept	131.50	26.30
(124)	SALC	Training for Cllrs	30.00	
(125)	Pear Technology	Cemetery recording system	200.00	40.00
(126)	Petherton Arts Trust	Ta13 Autumn Delivery	120.00	
(127)	Mrs K Alford	Clerks Salary	1439.58	
(128)	HMRC	Clerks PAYE	526.24	
	Total		15259.95	1615.99

54.10 Planning Committee Report

- (a) To receive the minutes of the Planning Committee held on Monday 3<sup>rd</sup> September 2018, and to note the decisions thereto.

**54.11 To receive any additional information on the following:-**

(a)	Allotments	NW
(b)	Cemetery	KA
(c)	Footpaths & Bridle Ways	PK
(d)	Roads & Transport	CR
(e)	Recreation Ground – SPRUG	DW
(f)	Play Area	TN
(g)	TA13	BC
(h)	Website	TN
(i)	SPIB	DHW
(j)	Blake Hall	AA/CH
(k)	SPRINC	SB
(l)	CLT	BC
(m)	Youth Council	AD
(n)	Youth Management	DP
(o)	LIC	DW
(p)	Mere Lynches Charity	CH

**54.12 Reports**

- (1) SALC
- (2) Councillors
- (3) Chairman
- (4) The Clerk
- (5) Parish Link Worker & Village Agent

**54.13 Other Business referred to the Clerk**

- 54.14 Date of next Meeting –**  
**Planning Committee – Monday 5<sup>th</sup> November 2018**  
**Finance & General Purpose Committee – Monday 5<sup>th</sup> November 2018**  
**Parish Council – Monday 5<sup>th</sup> November 2018, all at The William Blake Memorial Hall.**

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**Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed, but it would be helpful to let the Clerk know of any plans to film or record so that all necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.**

**If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings, for example, by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chair has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please**

**Please note that members of the public exercising their right to speak during Public Question Time may be recorded.**