



SOUTH PETHERTON PARISH COUNCIL

Clerk to the Parish **Kate Alford**
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Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Although not a requirement to do so prior notification to the Clerk by noon the previous Friday would enable a full response when appropriate to be given.

Tuesday 26th June 2018

To: To all members of **South Petherton Parish Council**

Ladies & Gentlemen:

You are summoned to a **Meeting of South Petherton Parish Council** to be held in **The William Blake Memorial Hall** on **Monday 2nd July 2018 commencing at 7.30 pm** when the following business will be transacted.

Yours faithfully

A handwritten signature in black ink, appearing to be 'Kate Alford', written in a cursive style.

Kate Alford
Parish Clerk

- 51.1 To receive any apologies for non-attendance**
- 51.2 To receive any declarations of interest**
- 51.3 To receive and approve the Minutes of the Meeting of South Petherton Parish Council held on Monday 4th June 2018**
- 51.4 Past Subject Matters for the purpose of report only**

(1) Matters raised by the public

51.5 Chairman's Announcements

51.6 Resolutions:

- 1. To resolve to agree payment to Ms P Yare for the Summer edition of TA13 - attachment 1.**
- 2. To resolve to donate £60 to the Allotment Association for the Open Day on July 15th 2018.**
- 3. To consider the details set out in attachment 2 regarding the roles and cost of an administration support to the Clerk, and to resolve to proceed with the process of appointing a role if in favour.**

51.7 Business Committee Report

(a) To receive the minutes of the Business Committee held on Thursday 28th June 2018, and to note the decisions thereto.

51.8 Finance & General Purpose Report

(a) To note the following items of expenditure for June:

			£	£
(55)	Microshade	Hosting fee (9679)	49.25	9.85
(56)	SSDC	Ranger – May 2018	532.80	106.56
(57)	SSDC	Cemetery Rates	2664.00	
(58)	JAF Dynorod	Youth Club drain blockage	276.00	
(59)	Stableprint	NHP Booklets	48.00	
(60)	Rialtas	Online training for Clerk	70.00	14.00
(61)	Somerset Landscapes	Grass cutting – May 2018	960.50	192.10
(62)	Microshade	Hosting fee (9911)	49.25	9.85
(63)	Sage	Payroll	22.68	
(64)	SPIB	Planting for Trough/Windows	40.00	
(65)	Came & Company	Insurance 2017/2018	2762.17	381.46
(66)	Mrs K Alford	Clerks Salary	1437.26	
(67)	HMRC	PAYE	531.66	
(68)	Viridor	Waste management	94.06	
(69)	Natwest	Charges	39.62	
(70)	Bridget C Bowen	Internal Audit fee 2018	450.00	
(71)	Reach Youth Ltd	Youth Work – June	1821.00	364.20
(72)	ICO	Data Protection Control fee	40.00	
(73)	InTouch CRM	Website Hosting	131.50	26.30
(74)	Microshade	Hosting fee (10730)	52.95	63.54
	Total		12072.70	1167.86

51.9 Planning Committee Report

- (a) To receive the minutes of the Planning Committee held on Monday 4th June 2018, and to note the decisions thereto.

51.10 To receive any additional information on the following:-

(a)	Allotments	NW
(b)	Cemetery	SB
(c)	Footpaths & Bridle Ways	PK
(d)	Roads & Transport	CR
(e)	Recreation Ground – SPRUG	DW
(f)	Play Area	TN
(g)	TA13	BC
(h)	Website	TN
(i)	SPIB	CS
(j)	Blake Hall	AA/CH
(k)	SPRINC	SB
(l)	CLT	BC
(m)	Youth Council	AD
(n)	Youth Management	DP
(o)	LIC	DW
(p)	Mere Lynches Charity	CH

51.11 Reports

- (1) SALC
- (2) Councillors
- (3) Chairman
- (4) The Clerk
- (5) Parish Link Worker & Village Agent

51.12 Correspondence

(1)	SSDC	Rates Credit notification	KA
(2)	Citizens Advice	Newsletter	KA
(3)	Sage	Annual Licence	KA
(4)	SCC	Claimed Public Bridleways – Fouts/Frogmary Lane	KA

All other correspondence distributed by email.

51.13 Other Business referred to the Clerk

51.14 Date of next Meeting –

Planning Committee – Monday 6th August 2018

Open Space Committee – Monday 6th August 2018

Parish Council – Monday 3rd September 2018, all at The William Blake Memorial Hall.