



SOUTH PETHERTON PARISH COUNCIL

Clerk to the Parish **Kate Alford**
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Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Although not a requirement to do so prior notification to the Clerk by noon the previous Friday would enable a full response when appropriate to be given.

Tuesday 29th August 2017

To: To all members of **South Petherton Parish Council**

Ladies & Gentlemen:

You are summoned to a **Meeting of South Petherton Parish Council** to be held in **The William Blake Memorial Hall** on **Monday 4th September 2017 commencing at 7.30 pm** when the following business will be transacted.

Yours faithfully

A handwritten signature in black ink, appearing to be 'Kate Alford', written in a cursive style.

Kate Alford
Parish Clerk

- 41.1 To receive any apologies for non-attendance**
- 41.2 To receive any declarations of interest**
- 41.3 To receive and approve the Minutes of the Meeting of South Petherton Parish Council held on Monday 3rd July 2017**
- 41.4 Past Subject Matters for the purpose of report only**
- (1) Matters raised by the public
- (2) Casual Vacancies
- 41.5 Chairman's Announcements**
- 41.6 Resolutions**
- (1) To resolve to appoint 3 applicants to the vacant Councillor positions on South Petherton Parish Council to formally begin at the next Parish Council Meeting in October 2017. (To be actioned in a Closed Session at the end of the meeting)
- (2) To resolve to form a working party with a Lead Councillor to take over the arrangements for the Christmas Light Switch on.
- (3) To resolve to formally rent the Chapels located at the Cemetery to the South Petherton Community Shed at £150 per annum and to create an up to date Lease agreement between the Community Shed and SPCC.
- (4) To resolve to adopt the Draft Neighbourhood Plan as South Petherton Parish Council's working document to submit to SSDC

41.7 Finance & General Purposes Report

(1) To note the following items of expenditure for July			£	£
(75)	Whiteacre Planning Ltd	Planning Research	320.00	
(76)	Stuart Todd Associates	Consultancy Services to July	5106.25	1021.25
(77)	SLCC	CiLCA Course	300.00	
(78)	Somerset Landscapes	July Maintenance	960.50	192.10
(79)	SSDC	Summer baskets/troughs	1222.92	244.58
(80)	Blake Hall	Hall Hire April – June	137.50	
(81)	John Wratten	Professional Fees	494.75	98.95
(82)	HMRC	Employers PAYE - July	531.86	
(83)	HMRC	Employers PAYE – June	531.46	
(84)	InTouch CRM	Website Hosting - July	102.50	20.50
(85)	InTouch CRM	Website Hosting – April	102.50	20.50
(86)	Reach Youth UK	Outreach work – April	1821.00	364.20
(87)	Reach Youth UK	Outreach work – July	1821.00	364.20
(88)	K Alford	July Expenses	120.31	
(89)	Heather at Home	Parish Link Work	360.00	
(90)	Mr K Harris	Parish Work & Maintenance	772.50	
(91)	K Alford	July Salary	1437.26	
(2) To note the following items of expenditure for the August			£	£
(92)	Diane Kingston	Allotment Expenses	63.10	
(93)	BT	Invoice to July	108.70	13.74
(94)	Viridor	July Invoice	43.57	8.71
(95)	Viridor	July Invoice (2)	10.83	2.17
(96)	SSDC	Ranger – June	266.40	53.28
(97)	CCS	Village Agent – to May	2564.25	
(98)	CCS	Village Agent – to August	2564.25	
(99)	Mike Roberts	Annual Tree Maintenance	1400.00	

(100)	Microshade	Computer Support Package	49.25	9.85
(101)	Stableprint	TA13 – Autumn 2017	2080.00	
(102)	Rialtas	Software Finance Package	113.00	22.60
(103)	InTouch CRM	Website Hosting – August	102.50	20.50
(104)	K Alford	August Expenses	23.10	
(105)	K Alford	August Salary	1437.26	
(106)	HMRC	Employer PAYE	531.46	
(107)	Somerset Landscapes	August Maintenance	960.50	192
(108)	Heather at Home	Parish Link Work –August	450.00	

41.8 Planning Committee Report

- (1) To receive the minutes of the Planning Committee held on Monday 3rd July & Monday 7th August 2017 and to note the decisions thereto :-

41.9 Open Spaces Committee Report

- (1) To receive the minutes of the Open Spaces Committee held on Monday 7th August 2017 and to note the decisions thereto:-

- (2) To receive any additional information on the following:-

(a)	Allotments	NW
(b)	Cemetery	SB
(c)	Footpaths & Bridle Ways	PK
(d)	Roads & Transport	CR
(e)	Recreation Ground – SPRUG	DW
(f)	Play Area	TN
(g)	TA13	GG
(h)	Website	
(i)	SPIB	CS
(j)	Blake Hall	AA/CH
(k)	SPRINC	SB
(l)	CLT	BC
(m)	Youth Council	
(n)	Youth Management	
(o)	LIC	GG
(p)	Mere Lynches Charity	CH

41.10 Reports

- (1) SALC
- (2) Councillors
- (3) Chairman
- (4) The Clerk

41.11 Correspondence

(1)	Humphries Kirk	St Peter & St Paul's Churchyard	KA
(2)	Golden Oldies	Grant Application	KA
(3)	SSDC	Yeovil Crematorium refurbishment	E
(4)	Co-op	Community Fund Applications	E/AD
(5)	St Margarets Hospice	Newsletter	E
(6)	SCC Highways	Road Closure at West End View – September	E
(7)	SSDC	Gold Star Awards notice	E

41.12 Other Business referred to the Clerk

41.13 Date of next Meeting – Monday 2nd October 2017, 7.30pm at The William Blake Memorial Hall.