



# **SOUTH PETHERTON PARISH COUNCIL**

Clerk to the Parish **Bruce Poole** BA (Hons); Fellow ILCM, MMC

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**[www.southpethertonparishcouncil.gov.uk](http://www.southpethertonparishcouncil.gov.uk)**  
**Office Hours 10.00 am – 1.00 pm Monday to Friday**

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Although not a requirement to do so prior notification to the Clerk by noon the previous Friday would enable a full response when appropriate to be given.

**Monday 30<sup>th</sup> January 2017**

To: To all members of **South Petherton Parish Council**

Ladies & Gentlemen:

You are summoned to the **Meeting of South Petherton Parish Council** to be held in **The William Blake Memorial Hall** on **Tuesday 6<sup>th</sup> February 2017 commencing at 7.30 pm** when the following business will be transacted.

Yours faithfully

A handwritten signature in black ink, appearing to read 'B. Poole', written over a faint horizontal line.

**Bruce Poole Acting Parish Clerk**

- 35.1 To receive any apologies for non-attendance
- 35.2 To receive any declarations of interest
- 35.3 To receive and approve the Minutes of the Meeting of South Petherton Parish Council held on Tuesday 3<sup>rd</sup> January 2017
- 35.4 Past Subject Matters for the purpose of report only
- 35.5 Chairman's Announcements
- 35.6 Resolutions

1. To resolve to note the appointment of Mrs Kate Alford as the Parish Clerk and RFO with effect from the 1<sup>st</sup> March 2017 on benchmark LC2 with a salary fixed on SCP 30 and on a recommended NALC/SLCC Employment Contract.
2. To receive an update on the Neighbourhood Plan and Parish Design Statement
3. To resolve to fill the casual vacancy through the departure of Mr Brian Herrick
4. To resolve to agree a Budget for 2017-18
5. To resolve to agree a Precept for 2017-18
6. To resolve that South Petherton Parish council proceeds to approve a preferred contractor from the following named in order to progress the installation of ground floor toilets and Sports and Social Club access at the William Blake Memorial Hall.
  - Contractor A £67,612.00
  - Contractor B £67,042.00
  - Contractor C £87,308.00

35.7 Finance & General Purposes Report

(1) To note the following items of expenditure for the month	£	£
(222) Reach Youth (SW) Ltd Youth Services – January	1821.00	364.20
(223) Rialtas Business Solutions Alpha Software Maintenance	113.00	22.60
(224) Nat West Bank Ltd Charges – 31/01/17	26.39	
(225) Whiteacre Planning Neighbourhood Plan	276.00	
(226) Viridor Hire of Eurobin	40.02	8.99
(227) Viridor Ad Hoc charges	10.00	2.00
(228) Microshade Microsoft Support	49.25	9.85
(229) Microshade Monthly Hosting Fee	49.25	9.85
(230) Knight Electrical Installation Condition Report	71.00	14.20
(231) SSDC Parish Ranger Scheme – Nov	880.60	176.12
(232) Intouchcrm Website Hosting – Jan	102.50	20.50
(233) Mr P Wall Christmas Trees	325.00	
(234) SSDC Parish Ranger Scheme – Dec	277.40	75.48
(235) Community Council Annual Subscription	40.00	
(236) Mr B Poole Contractual Payment – Jan	2416.67	
(237) BT Rental Charges	59.40	11.88
(238) M Roberts Tree Work – Cemetery	200.00	
(239) South Somerset Business Rates – Car Park	1416.00	

35.8 Planning Committee Report

- (1) To receive the minutes of the Planning Committee held on Monday 3<sup>rd</sup> January 2017 and to note the decisions thereto :-

**35.9 Open Spaces Committee Report**

**(1) To receive a verbal update of the meeting held earlier this evening**

**(2) To receive the following reports**

(a)	Allotments	NW
(b)	Cemetery	SB
(c)	Footpaths & Bridle Ways	PK
(d)	Roads & Transport	CR
(e)	Recreation Ground - SPRUG	DW
(f)	Play Area	CS
(g)	TA13	GG
(h)	Website	AS
(i)	SPIB	ML/CS
(j)	Blake Hall	AS/CH
(k)	SPRINC	SB
(l)	CLT	BC
(m)	Youth Council	AS
(n)	Youth Management	AD
(o)	LIC	GG
(p)	Mere Lynches Charity	CH

**35.10 Business Committee Report**

**(1) To receive a verbal update**

**35.11 Reports**

(1)	SALC	
(2)	Councillors	
(3)	Chairman	
(4)	The Clerk	BP

**35.12 Correspondence**

(1)	SSDC	Annual Playground Inspection Booking Form	BP
(2)	Knights Electrical	Installation Condition Report – Recreation Ground Electrics	BP
(3)	Hamdon Financial	Reference	BP
(4)	Nat West Bank Ltd	Various Bank Statements	BP
(5)	Mrs Farley	Reference	BP

**35.13 Additional correspondence received after the circulation of the agenda**

**35.14 Other Business referred to the Clerk**

**35.15 Date of next Meeting – 6<sup>th</sup> March 2017**